



South Carolina Department of Health
and Environmental Control

October 17, 2012

MEMORANDUM

TO: Ryan White Part B HIV Care Lead Agencies/Reporting Contacts
FROM: Leigh Oden, Ryan White Program Coordinator
SUBJECT: 2013 Ryan White and HOPWA Reporting Schedule

Due Date	Report Description
1/15/2013	<ul style="list-style-type: none"> ▪ RW/HOPWA/MAI Quarterly Expenditures Report (reporting period 10/1/12 –12/31/12) ▪ RDR and PE RSR Completion Reports (reporting period 1/1/12-12/31/12) (Followed with TA from Christal prior to HRSA Submission)
3/1/2013	<ul style="list-style-type: none"> ▪ RW Program Service Report - RSR (Client Level Data) due directly to HRSA through Electronic Handbooks (EHB) (reporting period 1/1/12 – 12/31/12)
3/30/2012	<ul style="list-style-type: none"> ▪ Performance Management Module (PMM) due directly to HRSA (reporting period 1/1/12-12/31/12). The EHB opens for submission March 1, 2012.
4/16/2013	<ul style="list-style-type: none"> ▪ RW/MAI/HOPWA Quarterly Expenditures Report (reporting period 1/1/13 –3/31/13) ▪ RW/MAI/HOPWA Year End Expenditures Report (reporting period 4/1/12– 3/31/13) ▪ RW Year End Programmatic Report (reporting period 4/1/12 – 3/31/13) ▪ WICY Report (reporting period 4/1/12 – 3/31/13) ▪ RW Year End Implementation Plan Report (reporting period 4/1/12 – 3/31/13)
4/30/2013	<ul style="list-style-type: none"> ▪ HOPWA APR (reporting period 4/1/12 – 3/31/13)
5/1/2013	<ul style="list-style-type: none"> ▪ QM Data – Clinical Report Cards (reporting period 1/1/12-12/31/12)
6/1/2013	<ul style="list-style-type: none"> ▪ MAI End-of-Year Programmatic Report (reporting period 4/1/12 – 3/31/13) (Christal will run data prior to report submission date)
7/16/2013	<ul style="list-style-type: none"> ▪ RW/HOPWA/MAI Quarterly Expenditures Report (reporting period 4/1/13 – 6/30/13)
10/15/2013	<ul style="list-style-type: none"> ▪ RW/HOPWA/MAI Quarterly Expenditures Report (reporting period 7/1/13 – 9/30/13) ▪ RW Mid Year Programmatic Report (reporting period 4/1/13 – 9/30/13) ▪ RW Implementation Plan Report (reporting period 4/1/13 – 9/30/13) • MAI Mid-Year Programmatic Report (reporting period 4/1/12 – 9/30/12)
12/2/2013	<ul style="list-style-type: none"> ▪ HOPWA Mid-Year Programmatic Report (reporting period 4/1/13 – 9/30/13)

Unless noted above, send the above reports to Leigh Oden via the South Carolina DHEC – HIV/AIDS Care Network in *Provide Enterprise (PE)*.